

MINUTES
NC STATE BOARD OF DENTAL EXAMINERS
BOARD MEETING – CONFERENCE CALL
Morrisville, North Carolina
October 13, 2017

I. CALL TO ORDER & ESTABLISHMENT OF QUORUM

Dr. Young

A. Call to Order

Dr. Merlin Young, President of the Board, called the meeting to order at 8:30 a.m., Friday, October 13, 2017, at the Board's offices in Morrisville, North Carolina. Dr. Young read the following statement regarding conflicts of interest as a reminder to all Board members:

In accordance with General Statute 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.

Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board this weekend?

If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

If, as agenda items are discussed, any Board member learns of a conflict or appearance of a conflict, he or she should notify the Chair and take appropriate action to recuse him or herself.

B. Roll Call

All members of the Board were present, except Ms. Nancy St. Onge, R.D.H. The members included Dr. Merlin W. Young, Dr. Millard Wester, III, Dr. William M. Litaker, Jr., Dr. Clifford O. Feingold, Dr. Catherine Watkins, Dr. Kenneth M. Sadler, and Mr. Dominic Totman, Esq. Mr. Bobby D. White, Chief Operations Officer, Ms. Casie S. Goode, Deputy Operations Officer, Doug Brocker, Legal Counsel and Line Dempsey, Board Investigator were also present.

C. Declaration of Quorum

With seven members of the Board present, Dr. Young declared a quorum for the purposes of conducting the business of the Board.

Mr. White noted that Dr. Raleigh Wright was also in attendance.

II. APPROVAL & ORDER OF AGENDA

Dr. Young

Dr. Wester moved, which was seconded by Dr. Feingold, to accept the agenda as presented and to allow the President of the Board to determine the order of business. The motion passed by general consent.

III. APPROVAL OF MINUTES

A. Minutes of September 7 - 9, 2017

[Item #1] Dr. Young

Following a review of the September 7 – 9, 2017 Minutes, Dr. Litaker moved to approve the Minutes as drafted. Dr. Wester seconded the motion, which passed by general consent.

IV. REPORT FROM PRESIDENT

Dr. Young

V. REPORT FROM CHIEF OPERATIONS OFFICER

Mr. White

A. Financial Report (September)

[Item #2]

Following a review of the September Financial Report, Dr. Wester moved to accept the report for informational purposes. Dr. Litaker seconded the motion, which passed by general consent.

B. Personnel Matters

Mr. White reported that between now and the December meeting, he, Ms. Goode and Ms. McCullough would be conducting end of the year evaluations with staff. Board members were asked to contact our office if they had any information they wanted to contribute to a specific employee's evaluation.

C. Miscellaneous



SCDDE

[Item #3]

On January 26-28, 2018, the annual Southern Conference of Dental Deans and Examiners will be in Memphis, Tennessee. Dr. Sadler moved to approve any expenses for Board Members and necessary staff to attend this meeting. Dr. Wester seconded, motion carried.



CITA Annual Meeting

On January 5-6, 2018, the CITA annual meeting will be held in San Antonio, Texas. Dr. Wester moved to approve any expenses not covered by CITA for interested Board Members to attend this meeting. Dr. Litaker seconded, motion carried.



AADB Mid-Year Meeting

On April 22-23, 2018, the AADB mid-year meeting will be held in Chicago, Illinois. Dr. Litaker moved to approve any expenses for Board Members, Board Counsel and necessary staff to attend this meeting. Dr. Wester seconded, motion carried.



General Anesthesia/Sedation Permits

Dr. Wester made a motion to approve allowing general anesthesia and sedation permit holders to print their own renewal certificates. Dr. Sadler seconded the motion, the motion carried



April 2018 Board Meeting

The Board discussed changing the Board meeting currently scheduled on April 13-14, 2018. Following the discussion, the Board decided to leave the meeting date the same although Drs. Feingold and Wester will not be able to attend.



CODA Accreditation Site Visits

[Item #4]

The Board recently received notification that several institutions have indicated a willingness to have a representative of the Board participate in the 2018 accreditation

site visits. Following a discussion, Dr. Feingold made a motion to decline participation in the 2018 site visits. The motion was seconded by Dr. Sadler. The motion carried.

VI. REPORTS OF STANDING COMMITTEES

- A. Executive Committee
[No Report]
- B. Finance Committee
[No Report]
- C. Sedation/General Anesthesia Committee
Dr. Sadler reported that the next meeting of the Sedation Advisory Committee is scheduled for October 27, 2017 at the Grandover Resort in Greensboro, North Carolina.

VII. OLD BUSINESS

- A. AADB Lifetime Memberships
During the August 30, 2017, the Board voted to approve Ms. Carla Stack's request for the Board pay for her lifetime membership to the AADB. However, according to the AADB, since Ms. Stack was not a member of the AADB for six (6) consecutive years, she is not eligible for lifetime membership.

VIII. NEW BUSINESS

- A. Approve RDH Rotation Sites – CCCC **[Item #5] Ms. Goode**
Central Carolina Community College (CCCC) requested Board approval of First Health of the Carolinas, ECU, Moncure Community Health Center, Carrboro Community Health Center and the Baptist on Mission Dental Buss as rotation sites for dental hygiene students currently enrolled in the dental hygiene program at CCCC. Upon review of the documentation, Dr. Litaker made a motion to approve the proposed rotation sites. Dr. Feingold seconded the motion. The motion carried.
- B. Approve Course Instructor **[Item #6] Ms. Goode**
NC Dental U and The Dental Assistant Academy of Charlotte requested approval of a new instructor to teach the Nitrous Course offered at these schools. The Nitrous Course has already been approved. The Board requested additional information regarding qualifications of past approved instructors. The decision was therefore postponed until the November 10, 2017 meeting.
- C. Approve Rotation Site - UNC **[Item #7] Ms. Goode**
UNC requested Board approval of Vidas de Esperanza Dental Clinic in Siler City, North Carolina as a rotation site for dental students currently enrolled in the dental school at UNC. Upon review of the documentation, Dr. Litaker made a motion to approve the proposed rotation sites. Dr. Feingold seconded the motion. The motion carried.

IX. LICENSURE MATTERS

During the open session, and without conducting other business, Dr. Wester made a motion, which was seconded by Dr. Litaker, to move into closed session, pursuant to NCGS §143-318.11(a)(1), §143-318.18(6) and §90-41(g), in order to discuss applicants for licensure and the status of individuals currently licensed, with all motions and votes taken in open session. The motion passed by general consent.

- A. Approval of Licenses/Permits/Reinstatements **[Item #8] Ms. Goode**
Dr. Feingold moved to approve all licenses, provisional licenses, licenses issued by credentials, intern permits, sedation permits, CE waivers and reinstatements issued since the last meeting. The motion was seconded by Dr. Wester and passed by general consent.

Following its discussion of applicants for licensure and the status of individuals currently licensed, Dr. Sadler made a motion to move back into open session to continue with Board business. Dr. Litaker seconded the motion, which passed by general consent.

X. REPORT FROM LEGAL COUNSEL

- A. Sedation Rules **[Item #9] Mr. Brocker**
Mr. Brocker presented recommendations for amendments to the current sedation rules to include itinerant rules for moderate sedation. Dr. Watkins made a motion to approve the recommendations of legal counsel and approve the rules for publication. The motion was seconded by Dr. Wester. Motion carried.
- B. Botox **[Item #10] Mr. Brocker**
After discussion, the Board instructed staff to conduct research to determine what trends exist in the dental community with regard to utilizing Botox as a treatment modality in dentistry.
- C. On-line Reviews
Mr. Brocker informed the Board about an online service that allows participating dentists to filter online patient reviews. The Board received this for informational purposes.

XI. INVESTIGATIVE MATTERS

- A. Investigative Statistics (September) **[Item #11] Dr. Wester**
The Board reviewed investigative statistics for the month of September, as well as year to date. The statistics were accepted for informational purposes.
- B. Hearing Panel Decisions
- a. Log #16-157 **[Item #12] Dr. Wester**
 - b. Log #16-159 **[Item #13] Dr. Litaker**
 - c. Log #17-112 **[Item #14] Dr. Wester**

- C. Settlement Conferences
[None]

XII. NEXT MEETING

The Board's next regularly scheduled meeting will begin on Friday, November 10, 2017, and will be held at the Board's offices in Morrisville, North Carolina for the purposes of conducting disciplinary hearings and for the consideration of routine business.

XIII. ADJOURNMENT

There being no further business, Dr. Wester made a motion to adjourn the meeting. Dr. Litaker seconded the motion, which passed by general consent. The meeting adjourned at 10:45 a.m.

Reported by: Casie S. Goode
Casie S. Goode
Deputy Operations Officer

Date of Approval: November 10, 2017

MEMBERS OF THE BOARD

Dr. Merlyn W. Young, President
Dr. Millard W. Wester, III, Secretary-Treasurer
Dr. William M. Litaker, Jr., Past-President
Dr. Clifford O. Feingold
Dr. Kenneth M. Sadler
Dr. Catherine Watkins
Ms. Nancy St. Onge, R.D.H., Dental Hygiene Member
Mr. Dominic Toiman, Esq., Consumer Member